

- // 4 //
- (vi) Dozen of / apples were / distributed among the / boys by the / class teacher.

**Section – 'C'**  
**Long Answer Type Questions**

(10 x 5 = 50)

- Q7. Make a précis of the following passage, giving a suitable title.  
If we have dogs or cat, or pigeon, they must look to us for their food and proper treatment. The little trouble they give us is well repaid by the love they show us and the faithful way in which they serve us and take care of us.

What a splendid companion the dog is! He will guard your life its you are attacked he will run errands for you if you train him. He will do anything but speak to you. Even that he tries his best to do, and you can get to understand one another quite well by practice. It is good for you to have a dog.

All the dogs were wild once. They belong to the same family as the wolf, the fox and the jackal. And the funny thing is that if we left the dog to themselves they would become wild again.

**OR**

Describe the method of making a Precise.

- Q8. Write an essay on the topic.  
'Terrorism – A global threat to humanity'

**OR**

- Q9. Write an application for the post of a Steno – typist addressed to the Personnel Manager of M/S Duggal Enterprises, Madan Chawk, Chennai, in response to an advertisement in a newspaper.

**OR**

You are working as a manager in an MNC, ABC Consultant  
P.T.O.

22/11/16

SAC/Printed Pages- 05

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**B.C.A. FIRST SEMESTER EXAMINATION**  
**NOVEMBER - DECEMBER 2016**  
**PAPER - I**  
**COMMUNICATIVE ENGLISH**

Time: 3hrs.

Max. Marks: 100

Min. Marks: 40

Note: All questions are compulsory. Marks are indicated against each section. Note internal choice in sections 'B' & 'C'.

**Section – 'A'**

**Objective Type Questions**

(2 x 10 = 20)

- Q1. (i) A comprehension exercise consists of a passage, upon which 'questions are set to test the student's ability to ....the content.

- (a) Understand (b) Inform  
(c) Learn (d) Recognize

- (ii) In comprehension exercise, the students have to  
(a) Rewrite in their own words  
(b) Copy the text  
(c) Use the exact sentences given  
(d) None of these

- (iii) A good paragraph must possess:  
(a) Unity (b) Order  
(c) Variety (d) All the above

- (iv) In a paragraph we should not deal with more than one main theme. (True/False)

- (v) Mind maps are good to capture a lot of information in –  
(a) a visual way (b) imaginative way  
(c) a paragraph (d) summary

- (vi) Taking notes is from :-

P.T.O.

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- (a) Single source (b) multiple source  
(c) out source (d) none of these
- (vii) The most common form of salutation in Business letter is  
(a) Dear Sir (b) Respected Sir  
(c) Mr./Ms. (d) Master
- (viii) Attention line is a special part of a letter which is used when the letter is intended to receive the attention of particular individual(s) (True/ False)
- (ix) I wish you (should / would / must) tell me earlier.  
(Choose the correct alternative)
- (x) One should keep one's promises  
(Change from Active into Passive Voice)

### Section – 'B'

#### Short Answer Type Questions

(6 x 5 = 30)

- Q2. What are the factors that should be kept in mind while attempting comprehension test?

OR

Fill in the blanks in each number with the suitable choices provided under the passage:

The year was 1913. The Wright brothers had just ... (1) in making an aeroplane which ... (2) flew high. I was deeply interested in ... (3) and was making my own ... (4) with flying machines. I really ... (5) in that little machine I had ... (6) together and I decided it was time to prove its merits.

- (1) (a) succeeded (b) failed (c) involved (d) engaged  
(2) (a) hardly (b) really (c) highly (d) sincerely  
(3) (a) science (b) history (c) flying (d) making  
(4) (a) judgments (b) experiments (c) trying (d) indulging  
(5) (a) disbelieved (b) believed (c) relied (d) tried

P.T.O.

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- (6) (a) patched (b) strapped (c) fabricated (d) hatched
- Q3. Write a paragraph on any one of the following topics in about 250 words  
(a) Try, Try again  
(b) Change is inevitable  
(c) An ideal Citizen  
(d) No pains, no gains

OR

Write a short paragraph, making use of the hints below

A visit to a hospital

[Hints. Calm evening – telephonic call – visit to the hospital – scene inside the hospital – enquiry room – operation theater – X-ray room – unable to find friend's room – wandered all over the hospital – got directions – met friend.]

- Q4. What is the difference between make a note of and take a note of?

OR

What are the basic steps for good note taking?

- Q5. What are the various layouts of a business correspondence? Name them.

OR

What is the importance of salutation and complementary close in a business letter? Illustrate with examples.

- Q6. Spot the error in the following sentence (if any or write no error)  
(i) Harder / you work / the better / division you / get  
(ii) She is / more cleverer / than any / other girl of / her age.  
(iii) One of / my student / tells me / that she has failed / in English.  
(iv) Most of / the five – years / plans of India / have been successful.  
(v) They had to / face much troubles / during their / journey to west Bengal.

P.T.O.

Ltd, Mumbai. Your office is going for automation. Write an enquiry letter for a purchase of 200 computers for office setup.

Q10. Write a report on any one of the following:

- (i) Fire in a Factory.
- (ii) Board meeting regarding Sales.
- (iii) Labour unrest / strike in a Factory.

Q11. Do as directed. (Any 10)

- (i) Prevention is \_\_\_ than cure. (good, better, best)  
(Supply appropriate comparative superlative)
- (ii) I first met him \_\_\_ year ago. (Insert article)
- (iii) Do not lean \_\_\_ the wall. (Insert preposition)
- (iv) He said to me, 'What are you doing?' (Change narration)
- (v) That man \_\_\_ will not work must starve (Insert relative pronoun)
- (vi) Some one has stolen my purse. (Change the voice)
- (vii) He did not have even a rupee of bread. (Combine using infinitive)
- (viii) To take pay and then not to do work \_\_\_ dishonesty.  
(Supply verb in agreement with the subject)
- (ix) Neither his father nor his mother \_\_\_ alive (Supply verb in agreement with the subject)
- (x) You \_\_\_ (may/ might) pay a little more attention to your appearance. (Choose proper modals)
- (xi) He must work very hard to make up for the lost time.  
(Change from simple to compound sentence)
- (xii) \_\_\_ is a good exercise (walk)  
(Change into gerund form)

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